

The December 14, 2022 meeting of the Library Board of Trustees was called to order at 5:00 p.m. Members present were Mary Young, Lora Allen, Michael Iten, and Tracy Martorana. Also present was Betsy Halvorsen.

Minutes: The minutes of the November 9, 2022 meeting were approved on a motion by Tracy Martorana, seconded by Lora Allen, and carried unanimously.

Treasurer's Report: Attached. A journal entry moving the last 10% of the tax money back to fiscal year 2021-2022 was approved on a motion by Michael Iten, seconded by Mary Young, and carried unanimously. A journal entry moving money from the Nioga line to the Genesee County line was approved on a motion by Lora Allen, seconded by Tracy Martorana, and carried unanimously.

Approval of Bills: Bills for December, totaling \$34,658.54 were approved on a motion by Michael Iten, seconded by Tracy Martorana, and carried unanimously.

Director's Report: Attached.

Old Business:

- **Cleaning:** Betsy Halvorsen informed the Board that Merritt Holly had been in touch and Vanguard would soon be taking over cleaning of the Library. A start date has not been set at this time.
- **Wall Repair:** More repair to the crumbling plaster was done on December 10. Merritt Holly thought the project was done but the project manager from Campus Construction thought it needed more work. As soon as Betsy knows what will happen, she will share it with the Board. The scaffolding and ladder from the work are still in the Library blocking a portion of the shelves and one staircase.

New Business:

- **FFRPL Grant Final Report Approval:** The Board approved the final report for the FFRPL Grant on a motion by Lora Allen, seconded by Tracy Martorana and carried unanimously. The funds were used to buy a large number of Playaways to add to the circulating collection. There are no funds remaining from this grant year.
- **Annual Trustee Training:** Betsy Halvorsen informed the Board that 2-hours of training will be mandatory for each Board member, every year, as stated by NYS minimum standards. Betsy will let the Board know of any trainings they are eligible to attend.
- **Meeting with School in January:** The Board discussed the upcoming meeting with the school. Topics to be addressed include the Library trust funds, school pick-up in the afternoon, and the best way to communicate with the Facilities Director.

Other

- **Staff Holiday Lunch:** The Board would like to provide the staff with a Holiday lunch. Betsy will coordinate a date with the staff.

The meeting was adjourned at 5:56 pm.

Respectfully submitted.