

The October 8, 2025 meeting of the Library Board of Trustees was called to order at 5:00 p.m. Members present were Lora Allen, Lynda Lowe, Mary Young, Michael Iten, and Tracy Martorana. Also present was Betsy Halvorsen.

**Public Comment:** No one from the public was present.

**Executive Session:** No executive session.

**Minutes:** The minutes of the September 10, 2025 meeting were approved on a motion by Tracy Martorana, seconded by Lynda Lowe, and carried unanimously.

**Treasurer's Report:** Attached. The board modified the budget with two motions. The first motion, made by Lora Allen, added \$1600 to the health insurance line. This motion was seconded by Lynda Lowe and carried unanimously. The second motion was made by Michael Iten, to add \$22,000 to the retained earnings line for the upcoming work with Passero. This motion was seconded by Tracy Martorana and carried unanimously.

**Approval of Bills:** Bills for October, totaling \$11,997.12 were approved on a motion by Lora Allen, seconded by Lynda Lowe, and carried unanimously.

**Director's Report:** Attached.

**Old Business:**

- **Passero Meeting:** There was a Passero meeting on Sept 30, with some very basic sketches for potential ideas for parking and an addition. Jackie Whiting from the school board was in attendance and offered to help with the site plans that CPL has. The next Passero meeting will be Oct. 28.

**New Business:**

- **Adding Benefits Liability Coverage:** Mike Tucci suggested adding Benefits Liability Coverage to our insurance package. The annual cost would be \$342. Betsy Halvorsen will double check exactly what it covers and see if the HR service has a recommendation on adding it or not.

**Other**

- Betsy Halvorsen shared that Steven Hawley will be hosting a Town Hall at the Library on October 11 at 11:00 AM.
- There is a Go Art program survey on the website to help Melissa plan the next grant.
- Garden Club will do an inventory of the Christmas Décor to replace some of the older decorations.

The meeting was adjourned at 5:51 pm on a motion by Tracy Martorana.