

The September 11, 2024 meeting of the Library Board of Trustees was called to order at 5:00 p.m. Members present were Lynda Lowe, Tracy Martorana, Michael Iten, and Mary Young. Also present was Betsy Halvorsen.

Minutes: The minutes of the August 14, 2024 meeting were approved on a motion by Tracy Martorana, seconded by Michael Iten, and carried unanimously.

Treasurer's Report: Attached.

Approval of Bills: Bills for September, totaling \$28,094.29 were approved on a motion by Lynda Lowe, seconded by Tracy Martorana, and carried unanimously.

Director's Report: Attached.

Old Business:

- **Website Redesign:** A kick-off meeting with Corporate Communications has been set for September 18 at 2:00 pm. Betsy will meet with Matt to get started on the website redesign.
- **Museum Pass Policy:** The board approved the revised Museum Pass Policy on a motion by Lynda Lowe, seconded by Michael Iten, and carried unanimously.
- **Petty Cash Policy:** The board approved the revised Petty Cash Policy on a motion by Tracy Martorana, seconded by Michael Iten, and carried unanimously.

New Business:

- **Insurance for 2024-2025:** The board approved the increase in insurance deductible from \$500 to \$1000 on a motion by Michael Iten, seconded by Lynda Lowe, and carried unanimously.
- **Summer Reading Stats:** Betsy Halvorsen shared the statistics from the Summer Reading Programs. Overall, there were increases for all the programs. The adults had fewer registered than last year but had a higher number complete the program.

Other

- **Building Addition:** Betsy Halvorsen was able to reach Kory Hunsinger who said she will be sharing drawings and dates for a meeting soon.

The meeting was adjourned at 5:38 pm on a motion by Lynda Lowe.