

The July 16, 2025 meeting of the Library Board of Trustees was called to order at 5:00 p.m. Members present were Michael Iten, Lynda Lowe, Mary Young, and Tracy Martorana. Also present was Betsy Halvorsen.

Public Comment: No one from the public was present.

Executive Session: No executive session was called.

Minutes: The minutes of the June 11, 2025 meeting were approved, with the correction of adding Mary Young to the list of attendees, on a motion by Michael Iten, seconded by Lynda Lowe, and carried unanimously.

Treasurer's Report: Attached. The board approved a journal entry voiding a check to Spectrum that was voided due to an incorrect invoice amount.

Approval of Bills: Bills for July, totaling \$17,037.18 were approved on a motion by Mary Young, seconded by Tracy Martorana, and carried unanimously.

Director's Report: Attached.

Old Business:

- **Grant Update:** The roof grant final report has been submitted and is awaiting final approval. Once approved the F-10 forms will be signed and submitted. The remaining 10% owed from the state should send out when the hard copies of the form are received. There was a mathematical error in the submitted invoices so the grant still came in under budget. The remaining 10% owed will be based on the amount actually spent instead of the original amount.
- **Facilities Update:** We're having water come up through the floor in other areas downstairs when it rains very hard for long periods of time. There also seems to be an issue by one window with the way water is coming off the roof – perhaps there is a gutter issue. Betsy Halvorsen will also discuss purchasing a dehumidifier with the school. Betsy will also reach out to the school to reschedule the August Facilities meeting.
- **Architecture Firm Meeting:** Betsy Halvorsen will reach out to Peter Wehner from Passero to set up a project planning meeting.

New Business:

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Other

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The meeting was adjourned at 5:32 pm on a motion by Tracy Martorana.