

The May 14, 2025 meeting of the Library Board of Trustees was called to order at 5:00 p.m. Members present were Lora Allen, Michael Iten, Lynda Lowe, and Tracy Martorana. Also present was Betsy Halvorsen.

Public Comment: No one from the public was present.

Executive Session: There was no motion for executive session.

Minutes: The minutes of the April 9, 2025 meeting were approved on a motion by Tracy Martorana, seconded by Lynda Lowe, and carried unanimously.

Treasurer's Report: Attached.

Approval of Bills: Bills for May, totaling \$15,799.88 were approved on a motion by Lora Allen, seconded by Michael Iten, and carried unanimously.

Director's Report: Attached.

Old Business:

- **Grant Update:** The roof grant amendment has been approved by DLD. Because the building is owned by the school district, OFP will also need to approve it. OFP has requested an updated SEQRA to go with the amended grant. Brian Foeller is working with the school's legal counsel to get this drafted and approved. Betsy should have a copy to pass on to OFP today or tomorrow. There are a lot of extra pieces to getting the amendment approved based on information from Nioga on how the process works. Betsy feels the library should be able to get the work completed and the final report submitted on time.
- **Facilities Update:** The sink drain work has been completed. There is a facilities committee meeting on Wednesday, June 4 at 8:30 AM.

New Business:

- **Form Nominating Committee:** Tracy Martorana and Lora Allen will be the nominating committee.
- **Survey Results:** Betsy will work on getting the survey results condensed into an easier to read format but at the time results are as expected – people would like easier access to the building and parking.

Other

- Lynda Lowe requested a happy birthday notice on the outdoors sign for the library's 95th birthday. Betsy will coordinate with staff for craft take & make kits. Betsy will also reach out to the Gazette for a story.
- Betsy reminded the board that the meeting in July will be held on the 3rd Wednesday, July 16.
- The board calendar for 2025-2026 was approved on a motion by Lynda Lowe, seconded by Tracy Martorana and carried unanimously.

No members of the public were in attendance for the public hearing.

The meeting was adjourned at 5:53 pm on a motion by Michael Iten.