

The March 12, 2026 meeting of the Library Board of Trustees was called to order at 4:10 p.m. Members present were Lora Allen, Lynda Lowe, and Tracy Martorana. Also present was Betsy Halvorsen.

Public Comment: No one from the public was present.

Executive Session: No executive session.

Minutes: The minutes of the February 11, 2026 meeting were approved on a motion by Tracy Martorana, seconded by Lora Allen, and carried unanimously.

Treasurer's Report: Attached. The journal entry voiding a duplicate payment to Allied Financial was approved on a motion by Tracy Martorana, seconded by Lora Allen, and carried unanimously.

Approval of Bills: Bills for March, totaling \$13,188.78 were approved on a motion Tracy Martorana, seconded by Lora Allen, and carried unanimously.

Director's Report: Attached.

Old Business:

- **Facilities:** Betsy Halvorsen reported that cleaning has improved since sending an email to the school district. The glass in the back entrance still leaks in a couple of spots when it rains.
- **Draft Budget 2026-2027:** Betsy Halvorsen presented an updated draft budget with some changes from February. The insurance line is more accurate based on information from Tompkins. The PILOT is more accurate based on information from the school district. The board will approve the budget in April.

New Business:

- **Vacation Policy:** Betsy Halvorsen made a recommendation that full-time hourly people receive 10 vacation days after 6 months, instead of 5 days after 6 months. The board will table the decision until April.
- **Tax Cap Resolution:** Betsy Halvorsen shared a resolution that will be needed to approve a 3% increase to the budget.

Other

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The meeting was adjourned at 4:45 pm on a motion by Lora Allen.