

The March 12, 2025 meeting of the Library Board of Trustees was called to order at 5:06 p.m. Members present were Lora Allen, Michael Iten, Lynda Lowe, Tracy Martorana, and Mary Young. Also present was Betsy Halvorsen.

Minutes: The minutes of the February 12, 2025 meeting were approved on a motion by Tracy Martorana, seconded by Michael Iten, and carried unanimously.

Treasurer's Report: Attached. The board approved a journal entry moving the PILOR income to the correct budget line on a motion by Lynda Lowe, seconded by Michael Iten, and carried unanimously.

Approval of Bills: Bills for March, totaling \$27,156.29 were approved on a motion by Lynda Lowe, seconded by Lora Allen, and carried unanimously.

Director's Report: Attached.

Old Business:

- **Website Redesign:** The new website is up and running. There have been a few kinks to smooth out but it looks great. Betsy Halvorsen will have a training to learn how to do updates. Lynda Lowe suggested a link to the catalog at the top of the mobile version of the site.
- **Community Survey:** The board approved the community survey questions on a motion by Lora Allen, seconded by Michael Iten, and carried unanimously. Betsy Halvorsen will work to get the survey on the website, on the library's social media, and shared throughout the town the week of March 24.

New Business:

- **FFRPL Final Report:** The board approved the FFRPL grant for 2025 on a motion by Michael Iten, seconded by Lynda Lowe and carried unanimously.
- **Facilities Update:** Brian Foehler and PJ Fannon did not have anything for the March facilities meeting. Betsy Halvorsen and Lynda Lowe made notes regarding what will be discussed in April and confirmed with the school contacts that they will show up for that meeting.

Other

- **Privacy Policy:** Betsy Halvorsen shared a draft of a privacy policy to attach to the new website. The board will hold off on approval until the Law Office of Stephanie Adams has time to review the policy.
- **Draft Budget:** The board reviewed the draft budget, updated from the February meeting. The board pushed approval to the April meeting.

The meeting was adjourned at 5:52 pm on a motion by Michael Iten.