

The March 9, 2022 meeting of the Library Board of Trustees was called to order at 5:05 p.m. Members present were Mary Young, Lora Allen, Tracy Martorana, Michael Iten, and Philip Weise. Also present was Betsy Halvorsen.

Minutes: The minutes of the February 9, 2022 meeting were approved on a motion by Tracy Martorana, seconded by Michael Iten, and carried unanimously.

Treasurer's Report: Attached. Betsy will confirm with Stephanie which revenue line Book Sale money is added into and also which line Dental Disbursements came out of.

Approval of Bills: Bills for March, totaling \$8,981.29 were approved on a motion by Lora Allen, seconded by Philip Weise, and carried unanimously.

Director's Report: Attached.

Old Business:

- **Draft FY Budget 2022-23:** The board reviewed the second draft of the budget for the upcoming fiscal year of July 1, 2022 through June 30, 2023. The final review and approval will be at the April meeting. Betsy Halvorsen will make changes based on board input.

New Business:

- **Annual Report Summary:** Betsy presented a summary of the New York State annual report, which highlighted circulation, program numbers, and program attendance for 2021. The board approved the annual report summary on a motion by Tracy Martorana, seconded by Michael Iten, and carried unanimously.
- **Review Patron Code of Conduct:** The Board reviewed the Patron Code of Conduct and adopted changes on a motion made by Lora Allen, seconded by Michael Iten, and carried unanimously.
- **Part-Time Clerk Positions:** Betsy informed the Board that Katherine Werner had resigned from her full-time Clerk position. Two new clerk positions were created with civil service. Hiring for part-time clerks will begin soon. The hope is to hire part-time clerks to cover evening and Saturday shifts.
- **Audits/AUD Letter:** FreedMaxick finally submitted the Library's AUD letter with the state. It was very overdue but they've been very behind on work. Betsy was also told that they will no longer be auditing governmental entities. The Board made the decision to not have an audit annually if it is not required. This passed on a motion made by Tracy Martorana, seconded by Lora Allen, and carried unanimously.

Other

- Betsy shared a policy template that could help Library staff in the instance a "First Amendment Auditor" came into the Library. The board decided not to adopt the policy at this time. Should someone claiming to be a First Amendment Auditor come in, staff would just leave them be.

The meeting was adjourned at 6:12 p.m. on a motion by Michael Iten and seconded by Lora Allen.

Respectfully submitted.