

The January 10, 2024 meeting of the Library Board of Trustees was called to order at 5:02 p.m. Members present were Lora Allen, Michael Iten, Lynda Lowe, and Tracy Martorana. Also present was Betsy Halvorsen.

Minutes: The minutes of the December 13, 2023 meeting were approved on a motion by Tracy Martorana, seconded by Lynda Lowe, and carried unanimously.

Treasurer's Report: Attached. A motion to approve the journal entry moving the retirement payment to the correct line was made by Lynda Lowe, seconded by Tracy Martorana, and carried unanimously. A motion to approve the journal entry for 1099s was made by Tracy Martorana, seconded by Lynda Lowe, and carried unanimously.

Approval of Bills: Bills for January, totaling \$11,516.39 were approved on a motion by Michael Iten, seconded by Tracy Martorana, and carried unanimously.

Director's Report: Attached.

Old Business:

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New Business:

- **Refund for Lost Items:** The board approved a policy change limiting the amount of time patrons can get a refund for previously paid for lost items. Betsy Halvorsen explained that sometimes patrons pay for a lost item, the library repurchases it, and several months later the item is returned and a refund is requested. Michael Iten made a motion to give patrons 30 days from the date of payment to return a lost item for a refund. This motion was seconded by Lora Allen, and carried unanimously.
- **FFRPL Grant Final Report:** Betsy shared the final report for the FFRPL Grant for 2023 with the Board. It was approved on a motion by Tracy Martorana, seconded by Lynda Lowe, and carried unanimously.
- **Minimum Wage Increase:** Betsy informed the Board that minimum wage increased for \$15.00 per hour as of Dec. 31. 2023.
- **Meeting with Superintendent:** Betsy met with the Superintendent to discuss ideas for the increasing the size of the back entrance and functionality. Merritt Holly was on board with the ideas discussed – increase the size, move the door to the front, add bathrooms and meeting space/program room – and overall make the space something that functions for the library instead of just being wasted space. He will reach out to CPL to discuss drawings for the proposed expansion.

Other

The meeting was adjourned at 5:35 pm on a motion made by Lora Allen.
Respectfully submitted.