

The December 11, 2024 meeting of the Library Board of Trustees was called to order at 5:03 p.m. Members present were Lora Allen, Michael Iten, Lynda Lowe, Tracy Martorana, and Mary Young. Also present was Betsy Halvorsen.

**Minutes:** The minutes of the November 13, 2024 meeting were approved on a motion by Lora Allen, seconded by Tracy Martorana, and carried unanimously.

**Treasurer's Report:** Attached. A journal entry that moved the retirement payment to the correct budget line was approved on a motion by Lynda Lowe, seconded by Michael Iten, and carried unanimously.

**Approval of Bills:** Bills for December, totaling \$11,728.55 were approved on a motion by Tracy Martorana, seconded by Michael Iten, and carried unanimously.

**Director's Report:** Attached.

**Old Business:**

- **Website Redesign:** Betsy Halvorsen found a replacement for Booksite that will allow the library to promote the collection a lot better. The subscription for Library Aware should start on the first of the year but the library has been given trial access until the account is officially active – all work done in the trial will transfer over.
- **Addition Update:** Betsy Halvorsen has not heard anything back from Lindsay Yoder. Betsy will set up meetings with the director of the Medina library to talk about their expansion project, which just passed a bond vote. Betsy will also set up a meeting with Jerry Nichols to learn more about bonding and legal requirements.

**New Business:**

- **Holiday Luncheon:** The board will provide the staff with a holiday lunch following the active shooter training on Friday, December 20.
- **Meeting with the School Board:** A meeting will be scheduled with the school board community committee after the library board has met with the Medina Director and Jerry Nichols.

**Other**

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The meeting was adjourned at 6:05 pm on a motion by Mary Young.