

The August 9, 2023 meeting of the Library Board of Trustees was called to order at 5:03 p.m. Members present were Mary Young, Tracy Martorana, Lora Allen and Michael Iten. Also present was Betsy Halvorsen.

Minutes: The minutes of the July 12, 2023 meeting were approved on a motion by Lora Allen, seconded by Mary Young, and carried unanimously.

Treasurer's Report: Attached. Betsy informed the board that the tax levy was 181.16 under what was expected for the previous fiscal year because of a challenge by a tax payer and re-assessment. A motion to move \$2,000 from the general fund balance to the Books/Materials line (5200) for purchase of Launchpads for the children's room was made by Michael Iten, seconded by Mary Young, and carried unanimously. A motion to move \$2,065 from the general fund balance to the Books/Materials line (5200) for purchase of Playaways (FFRPL grant money received in the previous fiscal year for use in 2023) was made by Mary Young, seconded by Michael Iten, and carried unanimously. A motion to move \$2,500 from the general fund to the Payroll & Prep line was made on a motion by Michael Iten, seconded by Lora Allen, and carried unanimously.

Approval of Bills: Bills for August, totaling \$13,638.13 were approved on a motion by Lora Allen, seconded by Tracy Martorana, and carried unanimously.

Director's Report: Attached.

Old Business:

- **Library Assistant Position:** The provisional appointment (pending civil service exam) of Sara Kent to the position of Library Assistant was made on a motion by Michael Iten, seconded by Tracy Martorana and carried unanimously.

New Business:

- **Official Signers:** A motion to remove Philip Weise as an official signer for the Library bank accounts was made on a motion by Michael Iten, seconded by Lora Allen, and carried unanimously. A motion to add Lynda Lowe as an official signer for the Library bank accounts, making the list of official signers as follows: Mary Young-Murray, Michael Iten, Loretto Allen, Tracy Martorana, and Lynda Lowe, was made by Michael Iten, seconded by Lora Allen, and carried unanimously.
- **Reconsideration Policy & Form:** The Reconsideration Policy and form were adopted and approved on a motion by Tracy Martorana, seconded by Michael Iten, and carried unanimously.
- **Programming Policy:** The Programming Policy was adopted and approved on a motion made by Lora Allen, seconded by Michael Iten, and carried unanimously.
- **Displays & Exhibits Policy:** The Displays & Exhibits Policy was adopted and approved on a motion by Michael Iten, seconded by Tracy Martorana and carried unanimously.
- **Library Display Policy & Forms:** The Library Display Policy & Forms were adopted and approved on a motion by Lora Allen, seconded by Michael Iten, and carried unanimously.

Other

The meeting was adjourned at 6:11 pm on a motion made by Michael Iten.
Respectfully submitted.