

The June 12, 2024 meeting of the Library Board of Trustees was called to order at 5:00 p.m. Members present were Lora Allen, Lynda Lowe, Tracy Martorana, and Mary Young. Also present was Betsy Halvorsen.

**Minutes:** The minutes of the May 8, 2024 meeting were approved on a motion by Tracy Martorana, seconded by Lynda Lowe, and carried unanimously.

**Treasurer's Report:** Attached. A motion was made to take unspent funds from the 5050 line and balance the 5070, 5090, 7040, and 7050 lines was made by Tracy Martorana, seconded by Lora Allen, and carried unanimously. (\$784.10 to line 5070, \$2,029.81 to line 5090, \$2,956.40 to line 7040, and \$2,103.00 to line 7050). A motion was made to approve the journal entry reflecting the transfer of \$306 from the general fund to line 7020 by Lynda Lowe, seconded by Tracy Martorana, and carried unanimously.

**Approval of Bills:** Bills for June, totaling \$12,663.68 were approved on a motion by Lora Allen, seconded by Lynda Lowe, and carried unanimously.

**Director's Report:** Attached.

#### **Old Business:**

- **Grant Funds:** Betsy Halvorsen is working to get estimates on upgrades to the security camera system and an automatic door button for the front door. The plan, as discussed in the April meeting with the school board, is to use remaining construction grant funds for these projects. The school is also looking for projects to spend the money on.

#### **New Business:**

- **Summer Intern:** Betsy Halvorsen discussed having a summer intern to help with summer programs during the week for the eight weeks of summer.
- **Health Insurance:** Betsy Halvorsen shared the 2024 rates for the Independent Health plan which will go into effect on September 1. The cost is just under what was budgeted for so the board will have to amend the budget at some point.
- **Museum Pass Policy:** The board was given a revised Museum and Park Pass Policy (formerly the Empire Pass Policy) to include the addition of two passes to the Genesee Country Village & Museum, and two passes to the Rochester Museum & Science Center. The policy revision was approved on a motion by Lora Allen, seconded by Tracy Martorana, and carried unanimously.
- **Schedule Meeting with CPL:** Board members provided date/time availability and Betsy Halvorsen will set up a meeting with Kory Huntsinger from CPL to discuss an addition to the library.

#### **Other**

- **Website:** Betsy Halvorsen is actively looking for a company to redesign the library website.

The meeting was adjourned at 5:45 pm on a motion by Lora Allen.  
Respectfully submitted.