

EMPIRE STATE PASS BORROWING POLICY

The Empire Pass allows free admission to many parks in the state. The Woodward Memorial Library (WML) has four Empire Passes in circulation.

Borrowers must be at least 18 years old and have a valid Nioga Library card.

Passes must be checked out at and returned to WML. Passes must be returned inside to the circulation desk.

Passes cannot be returned in the book drop and cannot be returned to other libraries in the Nioga system.

Passes may not be put on hold.

Pass may be checked out for 7 days and cannot be renewed. If a Pass is lost or damaged beyond use there is an \$40 replacement fee.

Pass must be in the building for 24 hours before that same patron/family can check it out again.

One pass per person/family at a time.

How to check out a pass:

- Ask for the Empire Pass at the circulation desk on the main floor of the Library.
- Check out the Empire Pass just like you would any other item at the Library.
- The pass will come in a case and needs to be returned in a case.
- Use the pass for entry into hundreds of parks in the state.

Adopted by WML Board of Trustees 3/19

Revised 10/22