

The September 14, 2022 meeting of the Library Board of Trustees was called to order at 5:00 p.m. Members present were Mary Young, Lora Allen, Tracy Martorana, Philip Weise, and Michael Iten. Also present was Betsy Halvorsen.

**Minutes:** The minutes of the August 10, 2022 meeting were approved on a motion by Michael Iten, seconded by Tracy Martorana, and carried unanimously.

**Treasurer's Report:** Attached.

**Approval of Bills:** Bills for September, totaling \$19,972.75 were approved on a motion by Lora Allen, seconded by Tracy Martorana, and carried unanimously.

**Director's Report:** Attached.

**Old Business:**

- **Librarian Position Update:** Lora Allen made a motion to create a Librarian Trainee position, a new position for the Library. This motion was seconded by Michael Iten and carried unanimously. Betsy Halvorsen will work with the Civil Service office to get the paperwork done to create the position.
- **Updated SRP Summary Spreadsheet:** Betsy Halvorsen presented the board with the statistics following the Summer Reading Programs. The spreadsheet showed an increase in participation across all three programs compared to 2020 and 2021.
- **Parking:** Betsy was still unable to reach Bob Lathan regarding the handicapped spots on Wolcott Street. Mary will reach out to Jim Bonacquisti regarding parking signs for the road and will make plans to attend a Village Board meeting about the issue if necessary.

**New Business:**

- **Lawyer/Will Trust:** Betsy Halvorsen shared the information from the law office of Stephanie Cole regarding the cost of services to have their estate lawyer go over the wills and trust information for the Library. The board decided they would like to keep working with the Boylan Law Offices as they are already familiar with the information. Mary will reach out to Mark Boylan.
- **School Community Committee Meeting:** The Library Board will meet with the Superintendent and Community Committee at 5:00 pm on Wednesday, September 28 to discuss ongoing communication issues between the school and the Library. Mary would like to lock in permanent meeting dates between the two boards and the final Wednesday of each quarter was suggested (July, October, January, and April). The board plans to meet at 4:00 pm the day of the meeting to get an agenda and talking points finalized.
- **Children's Room Shelves:** Betsy let the board know that the new children's room configuration with the rolling shelves pushed up against the wall is working well for creating program space. To make the setup permanent, new wall shelving units will need to be ordered to carry the shelving down the remaining portion of the wall and around the corner. She will reach out to Palmieri for pricing and options.

**Other**

The meeting was adjourned at 6:20 pm.

Respectfully submitted.