

The July 13, 2022 meeting of the Library Board of Trustees was called to order at 5:06 p.m. Members present were Mary Young, Lora Allen, Tracy Martorana, and Philip Weise. Also present was Betsy Halvorsen.

**Minutes:** The minutes of the May 11, 2022 meeting were approved on a motion by Lora Allen, seconded by Tracy Martorana, and carried unanimously.

**Treasurer's Report:** Attached.

**Approval of Bills:** Bills for July, totaling \$17,742.58 were approved on a motion by Tracy Martorana, seconded by Lora Allen, and carried unanimously. A journal entry for payroll accrual was approved on a motion by Tracy Martorana, seconded by Philip Weise, and carried unanimously. A motion to approve a voided check that was a duplicate payment was unanimously approved on a motion made by Lora Allen, and seconded by Tracy Martorana. The approval of a journal entry to put check deposits into the correct fiscal year were approved on a motion by Philip Weise, seconded by Tracy Martorana and carried unanimously.

**Director's Report:** Attached.

**Old Business:**

- **Reading Award Ceremony:** Seven readers were honored at this year's Mary Hadley Love of Reading Award Ceremony. Six of the seven were able to attend the brief ceremony.
- **Book Sale:** The book sale will be held outside during the Oatka Festival on Saturday, July 16 and Sunday, July 17. Items will start at 50 ¢ for children's items and paperbacks and \$1.00 for all other items. Bag sale Sunday.

**New Business:**

- **Update Borrowing Policy:** The borrowing policy was updated to remove all language of fines related to Woodward Memorial Library materials. Language regarding fines from other libraries remains. The updated borrowing policy was approved on a motion by Tracy Martorana, seconded by Lora Allen, and carried unanimously.
- **Update Overdue Policy:** The overdue policy was updated to remove all language of fines related to overdue WML materials. This policy updated was approved on a motion by Philip Weise, seconded by Tracy Martorana, and carried unanimously.
- **Approval of Meeting Dates for 2022-23:** The meeting dates for the upcoming fiscal year, to be held on the second Wednesday of each month at 5:00 pm, were approved on a motion by Lora Allen, seconded by Tracy Martorana, and carried unanimously.
- **New Laptops for Librarians:** Betsy shared a quote for 2 HP laptops to replace the librarian and director laptops. The quote was from Staples Advantage and is at NYS contract pricing. The cost for each laptop is \$1,099. The board approved the purchase of these computers on a motion made by Lora Allen, seconded by Tracy Martorana, and carried unanimously.
- **Board Nominations:** The nominating committee of Tracy Martorana and Lora Allen nominated Mary Young for president of the Library Board of Trustees, Michael Iten for vice president of the Library Board of Trustees, and Tracy Martorana as secretary of the Board of Trustees. These appointments were accepted unanimously on a motion from Lora Allen and a second from Philip Weise.

Other

- Meeting with School Board: Betsy is still working with Merritt Holly to secure a meeting date for the Library Board and School Community Committee.

The meeting was adjourned at 6:03 pm.

Respectfully submitted.