

The February 24, 2024 meeting of the Library Board of Trustees was called to order at 5:01 p.m. Members present were Mary Young, Michael Iten, and Lynda Lowe. Also present was Betsy Halvorsen.

Minutes: The minutes of the January 10, 2024 meeting were approved on a motion by Michael Iten, seconded by Lynda Lowe, and carried unanimously.

Treasurer's Report: Attached.

Approval of Bills: Bills for February, totaling \$11,742.02 were approved on a motion by Lynda Lowe, seconded by Michael Iten, and carried unanimously.

Director's Report: Attached.

Old Business:

- **Maintenance Issues Update:** Betsy shared with the board that the boiler pumps and motors were replaced and they seem to be keeping the library warm with the colder temperatures. The temperature inside did drop 5 degrees overnight but adjustments were made and it started to warm up again. The downstairs toilets were also replaced with commercial toilets and they seem to be better than the previous toilets so far. The roof is also leaking again. The school is looking at getting the installer back as it's still under warranty. The ceiling paint is already bubbling from the leak. That will have to be fixed once the leak is taken care of.

New Business:

- **2024-2025 Draft Budget:** The board discussed the draft of next year's budget. The board would like Betsy to look at increasing the payroll prep & fees expenditure line and to look into the program performer lines. A second draft will be ready for the March meeting and the budget will need to be approved at the April meeting.
- **Industrial Appraisal Estimate:** Betsy shared as estimate to update the appraisal for the library in the summer of 2025. The estimated cost will be accepted now and paid after the appraisal. The board was in agreement that the appraisal should be scheduled.
- **Conflict of Interest Forms:** Board members who had not signed the conflict of interest form for the year signed it. The board will update their signatures on the forms annually.

Other

The meeting was adjourned at 5:45 pm on a motion made by Michael Iten.
Respectfully submitted.